

BEARINGER TOWNSHIP REGULAR BOARD MEETING  
17034 Town Hall Highway                      Millersburg, Michigan  
November 13, 2018 Minutes

Supervisor Patterson called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Clerk Beverly Rossetto, Trustees Duane Walker and Patricia Frost, Treasurer Emilie Stawiarski was absent. Others in attendance were Tom Anglin, Nancy Shutes and Jim McKindles.

**Approval of Agenda:** Patricia Frost made a motion to approve the meeting agenda, Duane Walker supported the motion. Four aye votes, motion carried.

**Approval of Consent Agenda:** Motion made by Patricia Frost to approve the Consent Agenda and pay the bills for the month of October 2018, Duane Walker supported the motion. Four aye votes, motion carried.

**October 9, 2018 Minutes:** Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. Being no corrections the Supervisor declared the minutes approved as written.

**October 26, 2018 Special meeting minutes:** Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. Being no corrections the Supervisor declared the minutes approved as written.

**October 29, 2018 Special meeting minutes:** Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. Being no corrections the Supervisor declared the minutes approved as written.

**Treasurer's Report:** Supervisor Patterson gave the Treasurer's activity report and financial statement for the month of October 2018. Fund balances ending October 31, 2018 were:

General Fund Savings Account	\$117,196.83
General Fund Checking Account	568.79
CD (Savings) Account	166,073.67
Township Building Fund	<u>82.53</u>
Total Ending Balance (All Accounts)	\$283,921.82

A tag report was presented showing income and expenses from April 1<sup>st</sup> through October 31<sup>st</sup> for fiscal year 2018/2019. 94.8% of summer property taxes have been received. On September 26<sup>th</sup> a \$30,000.00 new 17 month CD was opened at Chemical Bank, the projected interest on this CD will be over \$1,000.00 for the 17 months.

**Clerk's Report:** Clerk Rossetto reported that 263 voters (71%) of our precinct cast ballots in the November 6, 2018 General Election. Bearinger Township has been selected as the precinct in Presque Isle County to have a State of Michigan post-election audit.

**Trustee's Report:** Trustee Walker gave a summary of the Onaway Area Ambulance Service meeting held, October 24, 2018. The new Case Township representative is Chris Bednark. The bank account authorized signers need to resign the signature cards. Two Surface Pro PC's have been ordered. Unit 401 has an expensive repair pending, the exhaust pipe has a hole in it that

burned through the diesel fuel tank. The December OAAS meeting will be held, December 19, 2018.

**Assessor's Report:** Berg Assessing & Consultants, Inc. became Bearinger Township Assessor November 5, 2018 (see the Supervisor's report). Clerk Rossetto stated that Assessor Zabik will receive a salary payment for November 1 & 2, 2018 and that as of November 5, 2018, Berg Assessing & Consultants would be on the books as a contractor.

**Supervisor's Report:** Rogers City Area Ambulance Service Authority met on October 10, 2018. A backup generator will be installed at the ambulance barn and the landscaping work will be postponed until spring. In August and September there were 204 calls with 147 transports to ER.

We changed assessors this month. The new assessor, Berg Assessing & Consultants, Inc., took over as of November 5, 2018. All documents and records have been turned over to Assessor Allan Berg. Within two years all properties with buildings will be re-evaluated and have sketches. After the first two years we will be in a maintenance mode with a 20% property evaluation each year.

**Correspondence:** Supervisor Patterson: correspondence from LARA regarding a video service survey and correspondence from Michigan Department of Treasurer, proposed letter #2018-4 regarding Debt Limit.

Clerk Rossetto: Correspondence from Presque Isle Township Officers Association, September meeting minutes and Agenda for December 4, 2018 meeting. From Lappan Insurance, a check (\$90.72) refund on Workers Comp Insurance policy. The \$90.72 check has been turned over to the Treasurer for deposit.

**Old Business:** No old business.

**New Business:** A. Township Board meeting dates for 2019. The dates for regular board meeting dates and the date set for 2019 Big Trash Day were reviewed. Motion made by Archie Patterson to approve the dates and place a Clip & Save ad in the Presque Isle Advance Newspaper. Motion was supported by Patricia Frost. Four yes votes, motion carried.

B. Presque Isle Highway Dept. resolution to oppose exempting logging trucks of roads and highways frost laws. Supervisor Patterson read resolution 2018-005 regarding not permitting logging trucks to be exempt from the frost laws of roads and highways. Resolution offered by Archie Patterson and supported by Beverly Rossetto. Voting aye were Duane Walker, Patricia Frost, Archie Patterson and Beverly Rossetto. No nay votes. Emilie Stawiarski was absent. The Supervisor declared the resolution adopted.

C. Assessing Contract: Supervisor Patterson read the Assessing contract for Berg Assessing & Consultants, Inc. Motion made by Clerk Rossetto and supported by Trustee Frost that the Supervisor sign and date the contract with Berg Assessing Consultants, Inc. Voting yes were Patricia Frost, Archie Patterson, Duane Walker and Beverly Rossetto. Four yes voters, motion carried.

D. Annual Audit for Fiscal Year ending March 31, 2018. The Board reviewed the audit performed by J. W. Kieliszewski, CPA. After a brief discussion, motion was made by Archie Patterson and supported by Duane Walker to approve the audit. Four yes votes, motion carried.

E. Postage stamps for winter property tax bills: Motion made by Patricia Frost to approve the sum of six hundred dollars (\$600.00) for the Treasurer, Emile Stawiarski to purchase postage stamps, motion supported by Duane Walker. Voting yes were Duane Walker, Patricia Frost, Archie Patterson and Beverly Rossetto. Four yes votes, motion carried.

F. Resolution to allow the Township to set alternate July and December Board of Review meeting dates. Supervisor Patterson read Resolution 2018-006 regarding setting alternate meeting dates for the Board of Review July and December meeting dates. Resolution 2018-006 was offered by Archie Patterson and supported by Patricia Frost. Voting aye were Duane Walker, Patricia Frost, Archie Patterson and Beverly Rossetto. No nay votes. Emile Stawiarski was absent. The Supervisor declared the resolution adopted.

G. Resolution to allow the Township to set alternate March Board of Review meeting dates. Supervisor Patterson read Resolution 2018-007 regarding setting alternate meeting dates for the Board of Review March meeting dates. Resolution 2018-007 was offered by Archie Patterson and supported by Duane Walker. Voting aye were Archie Patterson, Duane Walker, Patricia Frost and Beverly Rossetto. No nay votes. Emile Stawiarski was absent. The Supervisor declared the resolution adopted.

H. Resolution to set a policy for exempting non-profits from property taxes. After review and discussion, Beverly Rossetto offered resolution 2018-008 to approve the Property Tax Exemption Application Standard Operation Procedures, Archie Patterson seconded the resolution. Voting aye were Archie Patterson, Duane Walker, Patricia Frost and Beverly Rossetto. No nay votes. Emile Stawiarski was absent. The Supervisor declared the resolution adopted.

**Public Comment:** Jim McKindles ask about the expenses of the Assessor.

Patricia Frost commented about the Onaway Area Ambulance Service meeting minutes and who attended the meetings.

Being no further comments, Motion was made by Beverly Rossetto and supported by Duane Walker to adjourn the meeting. Four yes votes, meeting adjourned at 7:43 pm.

Next regular Township Board meeting will be held, Tuesday, December 11, 2018 at 6:30pm.

Minutes taken and respectfully submitted by,

Beverly Rossetto, Township Clerk